

## **APPLICATION FOR REVIEW OF CONSTRUCTION PLANS**

Included in the Association Covenants is a statement about Deed Restrictions. Its purpose and main function is to maintain the amenities and property values of the association. Keeping this in mind, homeowners are requested to follow these steps when making changes in their home. This would include additions, alterations, decks, or other work that required a building permit from the City of Medina.

1. File with the Liberty Woods Trustees the application for construction attached below. Copies of plans/sketches must be submitted with the application form. (These will be returned to you). A response to the application will be issued within two weeks of the receipt of the necessary information.
2. File with the City of Medina for a building permit and inform them that you have made application to the association.
3. The Association will send written response and return plans. Approval must be received before a building permit will be issued.

### **ABOVE-GROUND SWIMMING POOLS, TENTS, DOG HOUSES (OR OTHER ANIMAL SHELTERS), AND EXTERIOR ANTENNAS ARE NOT PERMITTED**

#### **Application for Review of Construction Plans**

**Send to: Liberty Woods HOA, P.O. Box 1246, Medina, OH 44258**

Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

Property Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

Description of Request: \_\_\_\_\_

Proposed Finish & Colors: \_\_\_\_\_

Homeowner's Signature: \_\_\_\_\_

Date Received: \_\_\_\_\_

Action: ( ) Approved ( ) Rejected

Date Reviewed: \_\_\_\_\_

Subject to: \_\_\_\_\_

Trustees : \_\_\_\_\_

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