

**Liberty Woods Homeowners Association, Inc.
10769 Meadow Trail
Strongsville, Ohio 44136**

May 10, 2000

To the Members of the Liberty Woods Homeowners Association

Dear Member:

As you know, the membership of the Liberty Woods Homeowners Association is made up of the owners of the homes and lots in Liberty Woods. In accordance with the provisions of the deed restrictions, all the common area in Phases I through IV was transferred to the Association recently. Now the time has come to turn over the Association itself to the homeowners.

To accomplish this, we are calling an annual meeting of the members of the Liberty Woods Homeowners Association. Each lot has one membership, so the Association proceeds on a one-lot, one-vote basis. At the upcoming annual meeting, there will be two pieces of business conducted. First, the present Board will make a financial report to the Association. Second, a new Board of Trustees will be elected.

The existing Board of Trustees has appointed a nominating committee consisting of Ken Shipman, Tim Powers, and Joe Bierne to accept nominations for the new Board of Trustees and to present nominations to the Association at the annual meeting. To that end, the nominating committee asks that all members in good standing of the Association who wish to be considered for Board membership submit a letter to the nominating committee at the above address stating that they wish to serve on the Board of Trustees. Under the by-laws, nominations from the floor are also permitted, so at the annual meeting of the Association other names can be placed in nomination. At the meeting, we will ask each nominee to make some brief remarks outlining his or her reasons for wishing to serve.

The annual meeting will be held on Wednesday, May 31 at 7:00 p.m. at the following location: The Medina Best Western Motel at the northeast corner of I-71 and Route 18.

Please understand that the Board of Trustees is made up of three members. At the annual meeting, one trustee will be elected for a term of one year, one trustee will be elected for a term of two years, and the other trustee will be elected for a term of three years. After the new Board of Trustees is elected, the Board of Trustees will choose the date to hold its initial organizational meeting and to appoint the officers of the Association. These officers are president, vice president, secretary/treasurer (and others if needed). The president and vice president must be trustees. At the conclusion of the annual meeting at which the Board is elected, the present Board will turn over to the new Board the books and records of the Association.

I know that it is a "thankless" task; however, these offices are very necessary for the smooth running of the Association. I may not have all of the homeowners in my database, particularly new homeowners. Please share this information with your neighbors. Seriously consider running for office. If you have any questions you may contact me at 440-846-6819.

We look forward to seeing all of you at the annual meeting.

Very truly yours,

Ken

Ken Shipman
Secretary/Treasurer