



March 01, 2005

Liberty Woods Homeowners Association, Inc.
668 Lundy's Lane
Medina, Ohio 44256

Re: The City of Medina's 2005 Residential Stormwater Improvements Program
Property Address: Cornwallis Court
Parcel #: 029-19A-11-178

Dear Property Owner:

Recently, the City Council of the City of Medina approved funding for our 2005 Residential Stormwater Improvement Program. The 2005 program consists of six (6) small drainage improvement and stream stabilization projects. One of these projects is adjacent to or within your property.

This letter is to inform you of this upcoming project and to notify you of the current status of the project development. Currently the City's Engineering Department is preparing to begin field work and surveying the plans and specifications for these projects. We have elected to combine the six (6) individual projects into one larger project. It is our belief that this will result in a more attractive project to contractors, thus encouraging more bidders, and hopefully, a lower total construction cost. We anticipate the bid process for this project to commence in May, with a contract award date in early June.

As mentioned above, the Engineering Department is preparing to begin field survey work for these projects. Accordingly, we wish to advise you that it may be necessary for our work crews to enter upon your property to obtain certain field data needed in connection with this improvement. Sections 5517.01 and 163.93 of the Ohio Revised code authorize such entries, but also require that reimbursement be made for any actual damage resulting from such work. All crews have received strict instructions concerning the preservation of private property and public lands. In the event that any valuable vegetation must be cleared in order to accomplish our work, you will be so notified and informed as to the procedure to follow in preparing a claim for reimbursement. In all cases, however, removal of vegetation as well as other damage will be held to a minimum. If at any time you feel that our representatives have not given proper attention to private property, please notify this office at the following address:

Medina City Hall
132 North Elmwood Avenue
Medina, Ohio 44256

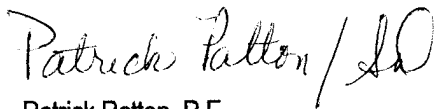
CITY HALL: 132 North Elmwood Avenue, P.O. Box 703 • Medina, Ohio 44258-0703 • (330) 725-8861
POLICE DEPARTMENT: 150 West Friendship Street • Medina, Ohio 44256-1896 • (330) 725-7777
FIRE DEPARTMENT: 300 West Reagan Parkway • Medina, Ohio 44256-1574 • (330) 725-1772

The work crews will not be able to provide any definite information or answers to your questions. They will simply be collecting data required for preparation of final plans. We sincerely appreciate your cooperation and assistance so this worthwhile project can be completed at the earliest possible date.

Please be advised that the City will not be able to begin construction of any improvement on private property without first obtaining the permission of the affected property owner (or owners). Some property owners may be required to approve a Work Authorization allowing City contractor's to enter onto their property during the construction process, others may be required to grant the City a Permanent Easement in order to allow the City to construct the specific improvement. We will be contacting those property owners who will be required to grant the City this permission in the near future.

Please do not hesitate to call me with any questions or comments that you may have. I can be reached at (330) 725-8861. Thank you in advance for your cooperation and understanding

Respectfully,

A handwritten signature in cursive script that reads "Patrick Patton" followed by a stylized flourish.

Patrick Patton, P.E.
City Engineer
City of Medina